

7th July 2025

AGENDA

Dear Councillor

You are summoned to a meeting of the:

Planning Advisory Committee
to be held on
Monday 14th July 2025 at 7pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Allensby (West) Vice Chairman	Cllr J Kirkwood (Broadway)
Cllr Carter (West)	Cllr Lee (Broadway)
Cllr Hawker (West)	Cllr Robbins (East)
Cllr Keeble (West) Chairman	

Copied to all other members for information.

Members of the public are welcome to attend meetings of the council and committees, unless excluded due to the confidential nature of the business.

If you wish to contribute during public participation, please contact admin@warminster-tc.gov.uk prior to the meeting to enable this to be facilitated.

Yours sincerely



Tom Dommett (CiLCA)
Town Clerk and Responsible Financial Officer

1. Apologies for absence

To receive and accept apologies, including reason for absence, from those unable to attend.

2. Declarations of Interest

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. Minutes

3.1 To approve and sign as a correct record, the minutes of the Planning Advisory Committee meeting held on Monday 16th June 2025; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Planning Advisory Committee meeting held on Monday 16th June 2025.

4. Chairman's Announcements

To note any announcements made by the chairman.

5. Questions

To receive questions from members of the committee submitted in advance to the Clerk.

Standing Orders will be suspended to allow for public participation.

6. Public Participation

To enable members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The chairman may read out statements submitted in advance.

Standing Orders will be reinstated following public participation.

7. Reports from Unitary Authority Members

To note any reports received which are relevant to this committee.

8. Planning Applications

Responses available to the committee are:- Object, Support, No Objection, Comment, No Comment, Mixed, Called in by member or No objection subject to conditions.

[PL/2025/04501](#)

Durrell House, 6-8 Vicarage Street, Warminster, BA12 8JE

Installation of 11 no. timber sliding sash windows with slim profile double glazing to replace the existing unauthorised PVCu and deteriorated timber windows on the front elevation.

[PL/2025/04746](#)

30 Portway, Warminster, BA12 8QD

Replacement of four existing sash windows on southeast face of property with that of similar design and materials.

[PL/2025/05354](#)

Orchard House, 22 A Westbury Road, Warminster, BA12 0AW

Proposed extension and alterations.

[PL/2025/05287](#)

27 Chapel Street, Warminster, BA12 8BZ

Replacement of existing plastic conservatory to the rear of the building with timber one.

9. Tree Applications (for noting)

[PL/2025/05342](#)

9 Canon's Close, Warminster, BA12 9LA

T1 Ash tree - Reduce the two limbs on the north east side of the canopy by three meters. We shall sever the ivy at the base, leaving a clear section of half a meter.

[PL/2025/05391](#)

10 Heronslade, Warminster, BA12 9HR

T1 Beech - Requires pruning by 2m all round (height and laterals) and due to congested re-growth in the canopy, requires thinning by 20% to allow light through the canopy.

[PL/2025/05488](#)

67 Portway, Warminster, BA12 0AA

T1 T2 Leylandii T3 Pine – Fell.

[PL/2025/05494](#)

Conifer Cottage, 43 Church Street, Warminster, BA12 8PQ

T1 Redwood tree – Fell.

[PL/2025/05607](#)

5 Boreham Road, Warminster, BA12 9JP

T1 Beech tree - Fell and remove.

[PL/2025/05674](#)

Lott House, 16 The Close, Warminster, BA12 9AL

Sycamore tree - Fell.

10. Communications

Members to decide on items requiring a press release and to confirm a spokesperson if required.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 11th August 2025

Date recd Warm	Planning No	Description	Date reply due back to Wilts Council	Chair's decision 1. meeting (m) 2. no time for action (o) 3.extension (e)	Case Officer	Wiltshire Council decision
10.06.25	PL/2025/04501	Durrell House, 6-8 Vicarage Street, Warminster, BA12 8JE Installation of 11 no. timber sliding sash windows with slim profile double glazing to replace the existing unauthorised PVCu and deteriorated timber windows on the front elevation.	11.07.25	(e)	Jocelyn Sage	
10.06.25	PL/2025/04746	30 Portway, Warminster, BA12 8QD Replacement of four existing sash windows on southeast face of property with that of similar design and materials.	11.07.25	(e)	Jocelyn Sage	
25.06.25	PL/2025/05342	9 Canon's Close, Warminster, BA12 9LA T1 Ash tree - Reduce the two limbs on the north east side of the canopy by three meters. We shall sever the ivy at the base, leaving a clear section of half a meter.	17.07.25	(o)	Kate Tate	
25.06.25	PL/2025/05354	Orchard House, 22 A Westbury Road, Warminster, BA12 0AW Proposed extension and alterations.	23.07.25	(m)	Selina (Nina) Parker-Miles	
25.06.25	PL/2025/05391	10 Heronslade, Warminster, BA12 9HR T1 Beech - Requires pruning by 2m all round (height and laterals) and due to congested re-growth in the canopy, requires thinning by 20% to allow light through the canopy.	17.07.25	(o)	Kate Tate	
25.06.25	PL/2025/05287	27 Chapel Street, Warminster, BA12 8BZ Replacement of existing plastic conservatory to the rear of the building with timber one.	25.07.25	(m)	Jocelyn Sage	
26.06.25	PL/2025/05488	67 Portway, Warminster, BA12 0AA T1 T2 Leylandii T3 Pine – Fell.	18.07.25	(o)	Caroline Gamble	
26.06.25	PL/2025/05494	Conifer Cottage, 43 Church Street, Warminster, BA12 8PQ T1 Redwood tree – Fell.	18.07.25	(o)	Caroline Gamble	

03.07.25	PL/2025/05607	5 Boreham Road, Warminster, BA12 9JP T1 Beech tree - Fell and remove.	25.07.25	(m)	Caroline Gamble	
03.07.25	PL/2025/05674	Lott House, 16 The Close, Warminster, BA12 9AL Sycamore tree - Fell.	25.07.25	(m)	Caroline Gamble	

Date agenda to be sent out: 7th July 2025

Date of Planning Advisory Committee Meeting: 14th July 2025